

LEADERSHIP AND TEAMS

Team Excellence: Achieving High Performance

Learn what high-performing teams do differently, and how to build one. Over seven weeks your team leads and members work on culture, communication, goal setting, diversity and productivity, and finish with a roadmap for long-term success.

LENGTH

7 weeks

FORMAT

Live online or at your workplace

PRICE

\$2,040

Per person, plus tax

What your team will learn

- Recognize the traits of a high-performing team and the roles within it
- Build a team culture of trust, inclusion and shared values
- Set SMART goals and track how your team is performing against them
- Streamline workflows and priorities so the team gets more done

Week by week

WEEK

1**What high-performing teams look like****Team excellence**

An introduction to team excellence and what high performance looks like.

Traits of high-performing teams

The characteristics the strongest teams have in common.

Roles and how teams work

Understanding team roles and how people work together.

WEEK

2**A strong team culture****Team values**

Defining the values your team shares, and putting them into practice.

Trust and collaboration

Building the trust that lets people collaborate well.

A positive, inclusive environment

Creating a team environment that is positive and includes everyone.

WEEK

3

Communication

Team communication basics

The fundamentals of communicating well as a team.

Listening and feedback

Active listening, and techniques for sharing feedback.

Conflict and difficult conversations

Resolving conflict and handling difficult conversations within the team.

WEEK

4

Goals and performance

SMART goals

Setting SMART goals and objectives the whole team understands.

Tracking performance

Monitoring and evaluating how the team is performing.

Feedback and recognition

Giving constructive feedback, and recognizing good work.

WEEK

5

Strengths and diversity

Individual strengths

Identifying what each person does best, and putting those strengths to use.

Diverse teams

Making the most of a team with different backgrounds and perspectives.

Resilience and adaptability

Building a team that adapts to change and bounces back from setbacks.

WEEK

6

Productivity

Time and priorities

Time management and prioritization techniques for the team.

Streamlined processes

Simplifying team processes and workflows.

Tools and technology

Putting tools and technology in place to boost productivity.

WEEK

7

Keeping performance high

Keeping momentum

Strategies for keeping the team's momentum going.

Continuous learning

Encouraging ongoing learning and development across the team.

A long-term roadmap

Creating a roadmap for the team's success over the long term.

How the sessions work

Case studies

Case studies that apply each week's ideas to team situations.

Practical exercises

Hands-on exercises that turn each week's topic into something your team can use.

Who it's for

- Team leads and supervisors who want their team performing at its best
- Whole teams that want to work better together
- Managers who are taking over or rebuilding a team

Book this course for your team

At your workplace or online. We'll send a written quote and dates that suit your team.

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